

**JOB DESCRIPTION:**

The Position: Bartender

Reporting to: Patron Services Manager

Casual Seasonal Contract Position September to May

Theatre Aquarius' Patron Services Department is currently accepting applications for the role of Bartender. This is a casual seasonal position for an experienced and outgoing team player. This role consists of working evenings and weekend hours as required and may include statutory holidays. The typical shift length is three hours.

Activities & Responsibilities:

Comply with all AGCO regulations

Checking proper identification to verify legal age

Taking beverage orders from patrons, executing as requested

Assessing patrons' preferences and making drink suggestions

Satisfying patrons requests in a timely manner

Providing a positive and friendly guest experience by interacting and engaging in conversation

Handing cash, debit and credit card transactions; ensuring charges are accurate on machine or proper change is given in return

Balancing the cash register/receipts

Keeping a well-stocked bar with adequate amounts of liquor, beer, wine, mixes, paper products and other supplies

The patron services manager will keep inventory of overall stock in the bar areas, however, should see something running low, please mention it to the manager on duty.

Maintaining cleanliness of bar area, as well as lobby tables and chairs

Being mindful of patron's alcohol intake to curtail inappropriate behaviour

Promote a positive perception of Theatre Aquarius at all times both internally and externally

Any and all other assigned duties as required

### Qualifications

Relevant professional experience

Demonstrated experience in a fast-paced quality hospitality environment

Possession of Smart Serve Certification

Excellent customer service skills

Ability to accurately manage and reconcile cash and cash equivalents

Knowledge of emergency and safety procedures

Ability to Stand for Long Periods

Ability to lift and/or carry 20-30 pounds (i.e. case of beer or wine)

Basic Math and Cash Register skills

Good oral and written communication skills

First Aid Training considered an asset

Must be legally eligible to work in Canada

### How to Apply

Interested Applicants please email a PDF version of their Resume and Cover Letter to [ehodder@theatreaquarius.org](mailto:ehodder@theatreaquarius.org)

Application Deadline: Monday September 10, 2018

Start Date: Middle September

Theatre Aquarius is an equal opportunity employer and invites all qualified applicants to apply for the position.

Theatre Aquarius thanks all candidates for their interest however, only those selected for an interview will be contacted.