

Meeting of the Board of Directors  
Monday, January 28, 2019 at 4:00pm  
Michael and Jane Schwenger Directors Lounge  
Agenda

1. Call to order (5 min) Mike Shea
  - 1.1 Quorum
  - 1.2 Declaration of Conflict of Interest
  - 1.3 Approval of Agenda
  
2. Consent Agenda (5 min) Mike Shea
  - 2.1 Minutes of last meeting November 26, 2018
  - 2.2 Finance Report at December 31, 2018
  - 2.3 Governance Report
  - 2.4 Development Report
  
3. Chair's Report Mike Shea
  
4. Staff Reports:
  - 4.1 Artistic Director's Report: 2019-20 Proposed Artistic Program Ron Ulrich
  - 4.2 Executive Director's Report: 2019-20 Proposed Season Budget Lorna Zaremba
  
5. Reports from Consent Agenda for discussion:
  
  
  
  
  
  
  
  
  
  
6. Other Business
  
  
  
  
  
  
  
  
  
  
7. Motion to accept all reports as received and filed
  
  
  
  
  
  
  
  
  
  
8. Adjournment
  
  
  
  
  
  
  
  
  
  
9. Next Meeting: Monday, April 29, 2019

**Minutes of the  
Board of Directors Meeting  
Monday, January 28, 2019**

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In attendance: Michael Shea– Chair, Annette Hamm, Gregg Crealock, Asif Lasani, Janice Jurus, Councillor Brad Clark, Ruth Liebersbach,

Via Conference Call: Paul Lakin

Regrets: Blaine Cameron, Carol Foley, Michael Schwenger, Glenna Swing, Councillor Arlene VanderBeek, Councillor Lloyd Ferguson

Absent: Rob Braley

Staff: Ron Ulrich, Lorna Zaremba, Derek Benjamins (Minute Taker)

1. Call to Order at 4:05pm: Quorum of Board in attendance. No conflicts were declared. Two amendments to the Agenda were added: 1.4 Introduction of New Board Members and 6a. Amendment to Board Meeting Schedule. Approval of the Amended Agenda- moved by Janice Jurus and seconded by Asif Lasani. Carried.

The Board approved the appointment of Ruth Liebersbach to the Board of Directors. Three City Councillors: Arlene VanderBeek, Brad Clark, Lloyd Ferguson have previously been approved.

2. Consent Agenda: Accepted as is: Minutes of Meeting held on November 26, 2018, Governance Report, Development Report. Moved by Annette Hamm and Seconded by Janice Jurus. Carried.

3. Report of the Chair: The Chair commented on the excellent coverage in the Hamilton Spectator on the Wingfield Farm series. The first of two special fundraising presentations: *Letter From Wingfield Farm* tickets are selling well. The Theatre is performing well financially with strong sales and well-managed expenses. The Chair took this opportunity to thank Glenna Swing and her Committee for its work on the recruitment of Board Members. The Chair expressed his desire to work with the new Board Members and looked forward to them sharing the expertise that they bring to this Board.

#### 4. Staff Reports

- 4.1 Artistic Director's Report. Moved by Annette Hamm, seconded by Gregg Crealock that the 2019-2020 Proposed Artistic Program be accepted as presented. Carried.

- 4.2 Executive Director's Report. As Received

#### 5. Committee Reports From the Consent Agenda:

- 5.1 Finance Report: The Chair of the Finance Committee, Asif Lasani, stated that the financial performance for the season to date has been strong and that if the remainder of the season performs similarly, a surplus is projected for the season.

Having reviewed the proposed 2019-2020 Season Operating Budget, it was the recommendation of the Finance Committee that the next season's operating budget be approved. It was moved by Gregg Crealock and seconded by Janice Jurus that the proposed 2019-2020 Season Operating Budget be accepted as presented. Carried.

#### 6. Other Business.

- 6.1 The Board agreed to reschedule the final Board Meeting of the season from June 10 to Monday, July 8 at 4pm.

7. Motion to accept all Reports as received and filed. Moved by Gregg Crealock and seconded by Janice Jurus. Carried.

8. Date of Next Meeting: Monday, April 29, 2019 at 4pm.

9. Adjournment. Moved by Annette Hamm to adjourn the Meeting. Meeting adjourned at 5.05pm