

Meeting of the Board of Directors
Monday, April 29, 2019 at 4:00pm
Michael and Jane Schwenger Directors Lounge
Agenda

Education Session:

Presentation on Theatre's Marketing/Sales Campaign

Gregg Taylor, Director of Marketing & Development

1. Call to order (5 min) Mike Shea
 - 1.1 Quorum
 - 1.2 Declaration of Conflict of Interest
 - 1.3 Approval of Agenda

2. Consent Agenda (5 min) Mike Shea
 - 2.1 Minutes of last meeting January 28, 2019
 - 2.2 Finance Report at March 31, 2019
 - 2.3 Governance Report
 - 2.4 Development Report

3. Chair's Report Mike Shea

4. Staff Reports:
 - 4.1 Artistic Director's Report Ron Ulrich
 - 4.2 Executive Director's Report Lorna Zaremba

5. Reports from Consent Agenda for discussion:

6. Other Business

7. Motion to accept all reports as received and filed

8. Adjournment

9. Next Meeting: Monday, July 8, 2019 at 4pm

**Minutes of the
Board of Directors Meeting
Monday, April 29, 2019**

In attendance: Asif Lasani - Chair, Rob Braley, Blaine Cameron, Councillor Lloyd Ferguson, Carol Foley, Janice Jurus, Paul Lakin, Ruth Liebersbach, Michael Schwenger, Glenna Swing
Regrets: Michael Shea, Annette Hamm, Gregg Crealock, Councillor Brad Clark, Councillor Arlene VanderBeek,
Staff: Ron Ulrich, Lorna Zaremba, Derek Benjamins (Minute Taker)

Education Session: Presentation of Theatre's Annual Marketing/Sales Campaigns – Gregg Taylor, Director of Marketing & Development.

1. Call to Order at 4:30pm: Asif Lasana called the meeting to order and informed the Board that as both Mike Shea – Board Chair and Annette Hamm – Vice Chair were out of the country, he, as the Board Treasurer would be chairing this meeting. The Chair commenced the meeting by welcoming Councillor Lloyd Ferguson as one of three City of Hamilton Council representatives on the Theatre's Board.

Quorum of Board in attendance. No conflicts were declared.

Michael Schwenger moved Approval of the Agenda. Seconded by Glenna Swing. Carried.

2. Consent Agenda: Accepted as is: Minutes of Meeting held on January 28, 2019, Finance Report, Governance Report, Development Report. Moved by Paul Lakin and Seconded by Ruth Liebersbach. Carried.
3. Report of the Chair: Asif Lasani read the Report of the Chair as provided by Mike Shea:
I want to begin by bringing regrets from Mike Shea (Board Chair) and Annette Hamm (Vice Chair) for not being able to attend today – both are out of the country.
Also - I would like to formally welcome back Arlene VanderBeek as one of our City of Hamilton representatives on the Board, and also welcome to his first meeting, recently appointed board member Lloyd Ferguson.
Our theatre performances have been doing very well – which has put us in a great position financially. As our last play of the season approaches – Freaky Friday – to date ticket sales are pacing well with projections.

4. Staff Reports

4.1 Artistic Director's Report. As Received.

4.2 Executive Director's Report. As Received

5. Committee Reports From the Consent Agenda: None.

6. Other Business. Glenna Swing, Chair of Governance requested that Board Members consider possible candidates in regards to Board succession planning. Primary considerations may include board prospects who are considered to be community influencers, those who reflect the diversity of our community and those who are theatre supporters.
The Executive Director reminded Board Members of the upcoming Theatre Fundraiser on June 7 *Motown Soul*. To date some 500 tickets had been sold.

7. Motion to accept all Reports as received and filed. Moved by Glenna Swing and seconded by Carol Foley. Carried.

8. Date of Next Meeting: Monday, July 8, 2019 at 4pm.

9. Adjournment. Moved by Michael Schwenger to adjourn the Meeting. Meeting adjourned at 5.10pm